

# North Carolina Education Lottery Commission Meeting

**Tuesday, September 13, 2016 at 9:30am**

**North Carolina Zoo**

**4401 Zoo Parkway**

**Asheboro, North Carolina 27205**

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| <b>Call To Order</b>   | <b>Chairman Kim Griffin, Jr.</b> |
| <b>Pledge of Allegiance</b>  | <b>NCEL Commission</b>           |
| <b>Welcome New Commission Members</b> <ul style="list-style-type: none"><li>• <b>Mr. Morgan Beam</b></li><li>• <b>Mr. Richard E. Bengel, IV</b></li></ul>  | <b>Chairman Kim Griffin, Jr.</b> |
| <b>Roll Call</b>   | <b>Chairman Kim Griffin, Jr.</b> |
| <b>I. Approval of June 7, 2016 Minutes</b>   | <b>Chairman Kim Griffin, Jr.</b> |
| <b>II. Retailer Dispute Resolution Decision – Appeal</b><br>Sam’s Food Mart, Retailer # 109886<br>Appellant: Abdul Aziz Aljarf   |                                  |
| <b>III. Commission Decision on Retailer Appeal</b>   | <b>Chairman Kim Griffin, Jr.</b> |
| <b>IV. Finance and Audit Report</b><br>A. Fiscal Year 2016 Wrap Up (emailed prior to meeting)<br>B. July 2016 Financial Reports (emailed prior to meeting)<br>C. Property Update (no document)<br>D. Internal Audit Reports <ul style="list-style-type: none"><li>• Audit of Instant Games: Product Development and End of Game Process (emailed prior to meeting)</li><li>• Audit of Communications: Customer Service Department and Corporate Communications</li><li>• Assessment of Headquarters Relocation and Potential Risks (emailed prior to meeting)</li><li>• IGT SOC I and SOC II</li><li>• Update on Performance Audit (no document)</li></ul> | <b>Commissioner Amy Ellis</b>    |
| <b>V. Operations and Personnel Report</b><br>A. FLSA Changes<br>B. Retirement Plan Amendment<br>C. Retailer Rules and Regulations Review   | <b>Commissioner Jody Tyson</b>   |
| <b>VI. Revenue Generating Committee</b><br>A. Committee Charter<br>B. Events and Sports Sponsorships   | <b>Commissioner Ballentine</b>   |
| <b>VII. Executive Director’s Report</b><br>A. Brand Management Quarterly Report (no document)<br>B. Conversion Project Status (no document)<br>C. Contracts above \$90k (distributed at meeting)<br>D. HUB Report (distributed at meeting)   | <b>Alice Garland</b>             |
| <b>VIII. Open Discussion</b>   | <b>Chairman Kim Griffin, Jr.</b> |
| <b>IX. Adjourn</b>   |                                  |