

Kim Griffin Jr.
Commission Chairman



Alice Garland
Executive Director

Dear Retailer:

Your contract with the North Carolina Education Lottery is due for a renewal. **As such, please complete all areas on the enclosed application, sign and have notarized the enclosed Retailer Renewal Application and mail it to:**

North Carolina Education Lottery
Attn: Retailer Contracts
2100 Yonkers Road
Raleigh, NC 27604

As required by North Carolina general statute chapter 18C, an applicant to be a retailer must undergo background investigations to include: criminal background review, tax filing status review, and a financial credit review. As part of the renewal process, the NCEL may perform these reviews and any unsatisfactory issues will need to be resolved in order to continue as a lottery retailer. Upon approval, your contract will be renewed for a period of three (3) years and a new Certificate of Authority will be issued.

It is stipulated in the NCEL Rules and Regulations that, "Retailers(s) shall attend training sessions from time to time, as requested by the NCEL. Retailers that change owners will be required to attend a retailer training class even in situations when the same manager and/or employees are retained at the retailer location." In support of the NCEL's Responsible Gaming program, we desire that **at least one representative from each store location complete the responsible gaming training at the website located at www.GTECHLLL.com once every three years. Click on the training for North Carolina icon. Enter your Retailer ID XXXXXX and the password welcome.** Please note using Chrome with Windows 7 can prevent a user from logging in. We recommend that users access the site with Internet Explorer or Firefox. If you have any questions regarding responsible gaming training, please contact our Customer Service hotline at (877) 382-4530, Option 2. We strongly encourage you, your fellow owner(s)/officer(s) and employees handling lottery to visit the site www.GTECHLLL.com and complete the responsible gaming training as well.

We look forward to the opportunity to continue our partnership. With that in mind, there will be no renewal application fees charged.

Thank you for your work to enhance education in North Carolina, and good luck as a North Carolina Education Lottery retailer!

Sincerely,

A handwritten signature in black ink that reads "Michelle L. Cerniauskas".

Michelle L. Cerniauskas
Retailer Credit and Renewal Supervisor
North Carolina Education Lottery

Cc: Veronica Peninger, Retailer Contracts Manager, NCEL



NORTH CAROLINA EDUCATION LOTTERY INDEPENDENT RETAILER RENEWAL

North Carolina Education Lottery
2100 Yonkers Rd
Raleigh, NC 27604
(877) 382-4530
TTY: (888) 663-0154
Fax: (919) 715-2716

Section A: Please Provide Retailer IDs for All Stores Operating under the same Tax ID on a Separate Piece of Paper

Retailer ID:	Legal Name as it appears on W-9:
Store/Location/DBA Name:	Retailer Location Address:
Business Type: <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> General Partnership <input type="checkbox"/> Corporation <input type="checkbox"/> Nonprofit Corporation <input type="checkbox"/> LLC <input type="checkbox"/> S-Corp <input type="checkbox"/> Other (Specify) _____	
NC Sales and Use ID _____	

Section B: Disclosure Requirements

ITF NCEL Bank Letter: I certify that our NCEL sweep bank account is designated "In Trust for the North Carolina Education Lottery" and is dedicated for lottery use only. Yes No

Criminal Background: Have you been convicted for a violation of any state or federal law, whether misdemeanor or felony including any offense relating to gambling activities?

Yes No

If yes, provide details and information that include the nature and date of offense, date of conviction, if any, jurisdiction of offense, dispositions and any orders of the court on a separate sheet of paper and include it in with the application.

Responsible Gaming: I certify that at least one representative from each of my stores handling lottery has completed the responsible gaming training at the below website in the last three years. Also I will encourage all of my fellow owner(s)/officer(s) and employees handling lottery to visit the below site and complete the responsible gaming training.

Yes No

www.GTECHLLL.com

My signature below further certifies that I have read and agree to abide by all laws and regulations of the NCEL, the NCEL Retailer Contract, Retailer Rules and Regulations and AC outlet requirements for lottery equipment. The most updated Retailer Contract has been provided to me and I acknowledge that I can retrieve all documents specified herein at the NCEL website <http://www.nc-educationlottery.org> or by calling the NCEL Customer Service hotline (877) 382-4530.

Section C: Please provide requested information for all owners. Put additional owners on back or separate sheet

Current Owner (Y or N)

Owner Name:	DOB:	% Ownership:	<input type="checkbox"/>
Home Address:		Home/Cell Phone:	
Owner Name:	DOB:	% Ownership:	<input type="checkbox"/>
Home Address:		Home/Cell Phone:	
Owner Name:	DOB:	% Ownership:	<input type="checkbox"/>
Home Address:		Home/Cell Phone:	

Section D: Certification Requirements

I hereby certify the accuracy of information provided herein and that I am duly authorized to execute this application and accept the terms and conditions of the Retailer Contract on behalf of:

Officer Name and Title: _____ **Officer Signature:** _____ **Date:** _____

Notarial certificate for an acknowledgement: _____ County, _____ (State)

I certify that the following person personally appeared before me this day, acknowledging to me that he or she signed the foregoing document: _____ (name of principal)

Date: _____

(OFFICIAL SEAL)

(Official Signature of Notary)

(Printed Notary Public Name)

My commission expires: _____