

CLAIM FORM INSTRUCTIONS

Prizes may be claimed at any of the North Carolina Education Lottery Offices listed below. **Claims of \$100,000 or more must be presented at Lottery Headquarters.** Office Hours are 9:00 a.m. to 5:00 p.m., Monday through Friday. Your time is valuable to us; please call ahead so that the Lottery can prepare for your arrival. Withholdings will be made from prize earnings in accordance with all applicable laws.

- 1) Complete and sign the back of the ticket. The ticket must be signed in the name of one individual. If the claim and payment will be to a group of winners, then each participant in the group must complete the Affidavit of Multiple Ownership along with all required information (e.g. - claim form and proofs of identification). The Affidavit will serve as a substitute for IRS Form 5754 and must be completed at the time of claim and payment. IRS Form 5754 will not be accepted thereafter.
- 2) Complete the Claimant Section of the claim form (1 through 16). The claim form must be completed in the name of one individual or legal entity. Group winners must complete a claim form for each member of the group.
- 3) After reading the printed statement, sign and date the claim form in the spaces provided. If you are signing as a representative of a legal entity, provide your title.
- 4) Documentation Requirements:
 - For claims of \$600 or more, you will need to present a photo ID and proof of social security number, **preferably a Driver's License and Social Security Card**. The combined forms of identification must verify your name, signature, age, and social security number. The following is a list of acceptable forms of identification:

Proof of Photo ID

Valid Driver's License (any state)
Valid Identification Card (any state)
U.S. Student Identification Card
Passport or Visa
IRS Taxpayer Identification Card

Proof of Official Social Security Number

Social Security Card (original)
U.S. Resident Alien Card
IRS Official Documentation
U.S. Voter's Registration Card
U.S. Military Card w/Social Security Number

- 5) To file your claim of \$600 or more by mail, please send the completed claim form, original ticket and a copy of two forms of identification (that will verify your name, signature, age and social security number) to:

**North Carolina Education Lottery Headquarters
P.O. Box 41606
Raleigh, North Carolina 27629-1606**

Retain the yellow copy of the claim form for your records.

NORTH CAROLINA EDUCATION LOTTERY OFFICES

Asheville Regional Office
16-G Regent Park Blvd.
Asheville, North Carolina 28806

828-251-6223

Charlotte Regional Office
5029-A West W.T. Harris Blvd
Charlotte, North Carolina 28269

704-523-4898

Greensboro Regional Office
20 Oak Branch Drive
Greensboro, North Carolina 27407

336-218-5724

Greenville Regional Office
2790 Dickinson Avenue, Suite A
Greenville, North Carolina 27834

252-756-7992

North Carolina Education Lottery Headquarters
Raleigh Claim Center & Regional Office
2100 Yonkers Road
Raleigh, North Carolina 27604

919-301-3637

Wilmington Claim Center
Market Station
5214 Market Street, Suite 108
Wilmington, North Carolina 28405

910-350-2000

For more information visit our website at www.nc-educationlottery.org or call 1-877-962-7529, for Player Hotline.